



State of Arizona Board of Chiropractic Examiners

1951 West Camelback Road, Suite 330 ☐☐ Phoenix, Arizona 85015

Voice: (602) 864-5088

FAX (602) 864-5099

Website: www.chiroboard.az.gov

About Practice in Arizona

The Arizona State Board of Chiropractic Examiners welcomes your interest in applying for licensure in the State of Arizona. The Board currently licenses approximately 2600 chiropractic physicians. In 2013, the ratio of chiropractic licenses to population was 1 / 2835 (FCLB).

In Arizona, a chiropractic license allows you to adjust both the spine and extremities. With a chiropractic license, you may take or order x-rays and diagnostic images. You may also perform clinical laboratory procedures that are limited to urine collection, finger prick or venipuncture in order to determine the propriety of a regimen of chiropractic care or to form a basis for patient referral to other licensed health care professionals, or both. You **cannot** practice obstetrics, perform surgery or prescribe or administer medication or drugs.

An Arizona chiropractic license does **not** allow you to perform physical medicine modalities and therapeutic procedures (PMMTP) or acupuncture. Both are considered specialties. To practice PMMTP or acupuncture in this state, you must apply for and receive a certificate in the specialty from this Board. The application requirements for each specialty are included in this brochure.

Please read this brochure carefully before requesting an application packet and beginning the licensing process, as the Board cannot refund fees, even if you are not eligible for licensure. To obtain an application packet, you may submit a written request or the order form on the last page of this brochure. The Board charges \$10.00 for each application. Please be sure to submit a check or money order for the appropriate amount with your request. You may make your check or money order payable to the Arizona Chiropractic Board. Within a week of receiving your request and payment, Board staff will mail you an application packet and law book.

How long does it take to get an Arizona license?

By law, the Board must render a licensing decision within 120 business days of receiving of a complete application package. However, the licensing process generally takes less time, running two to three months from start to finish. There is no way to expedite the licensing process.

What does it cost to be licensed in Arizona?

It depends on whether you are applying for licensure or licensure with specialty certifications, as there are application and issuance fees for both licensure and certification. The fees are listed below.

1.	License by Endorsement Application & Fingerprint Fee:	\$372.00
2.	PMMTP Application Fee:	\$100.00
3.	Acupuncture Application Fee:	\$100.00
4.	License Issuance Fee:	\$100.00
5.	PMMTP Certification Fee:	\$100.00
6.	Acupuncture Certification Fee:	\$100.00

Application fees must be submitted with your application for licensure and/or certification. They are not refundable, even if you do not qualify for licensure or certification. Issuance and certification fees must be submitted to have your license and/or certificate issued to you. Issuance and certification fees cannot be paid until the Board has approved your application. You **cannot** prepay the license issuance and certification fees.

How do I become licensed?

There are three methods by which you may become licensed in Arizona – examination, reciprocity, endorsement. You must meet *all* of the eligibility requirements in the method that fits your situation. The Board cannot waive any of the requirements.

Licensure by Endorsement

In addition to graduation from an accredited chiropractic college with a doctor of chiropractic degree, licensure by endorsement requires successful completion of all parts I & II of the examinations given by the National Board of Chiropractic Examiners. To be eligible for endorsement, your license must be ACTIVE in another state, you must have passed the licensing exam in the state and you must have practiced chiropractic continuously for five (5) of the last seven (7) years.

To qualify for licensure by endorsement, you must have passed NBCE Parts I - II regardless of when you graduated or how long you have practiced. Arizona does not have a grandfather clause and **cannot** waive any of the endorsement requirements. The eligibility and application requirements for licensure by endorsement follow.

Eligibility Requirements:

1. Graduation from an accredited chiropractic college with doctor of chiropractic degree.
2. Passing Scores on NBCE Parts I – II.
3. Being physically and mentally able to practice chiropractic skillfully and safely.
4. Being a person of good character and reputation.
5. Passing the Arizona jurisprudence examination with a score of 75% or better.
6. An active, current license, obtained by examination in another state.
7. Continuous chiropractic practice for not less than five (5) of the past seven (7) years immediately preceding the application.
8. No previous failing score on the Arizona licensing examination.
9. No formal disciplinary action taken against any of your licenses.
10. Being a person of good character and reputation.
11. Being physically and mentally able to practice chiropractic skillfully and safely.
12. Passing the Arizona jurisprudence examination with a score of 75% or better.

Application Requirements:

1. Completed, signed and notarized application.
2. Completed and signed Arizona Statement of Citizenship or Alien Status form provided with the application.
3. A copy of one or more of the documents from the “Evidence of U.S. Citizenship, U.S. National Status, or Alien Status” list provided with the application.
4. Completed, signed and notarized Active Practice Affidavit.
5. Explanations of any disclosed arrests, convictions or disciplinary actions.
6. Two identical, individual, passport-type photographs showing your full face.
7. A completed fingerprint card (provided with the application).
8. A check or money order for the application fees.
9. Official chiropractic college transcripts sent directly to the Board from the college.
10. Transcript for NBCE Parts I – II sent directly to the Board from the NBCE.
11. Verifications of licensure in good standing from each of the jurisdictions in which you hold or have held a license, sent directly to the Board from the issuing agency. The verification from the endorsement state must indicate that your license was issued by examination.
12. Police and/or court documents from any disclosed arrest and/or conviction, sent directly to the Board from the related agencies.

To be scheduled to take the jurisprudence examination, you must have a complete application on file with the Board one month prior to the examination date. Examination and deadline dates are provided with the application.

How do I become certified in PMMTP or Acupuncture?

You may apply for certification in PMMTP or acupuncture with your application for licensure or after you have become licensed. The eligibility and application requirements for each specialty follow.

PMMTP Certification Eligibility Requirements:

1. Application for licensure or current Arizona chiropractic license.
2. 120 hours of study in physical medicine modalities and therapeutic procedures at an accredited chiropractic college or postgraduate study with an instructor on the active or postgraduate staff of an accredited chiropractic college.
3. NBCE Physiotherapy Examination score of 375 or better.

PMMTP Certification Application Requirements:

1. A complete application for licensure with certification indicated or a complete specialty certification application.
2. A check or money order for the application fee.
3. Official transcripts demonstrating successful completion of 120 hours of coursework in physical medicine modalities and therapeutic procedures sent directly to the Board from the college.
4. Official NBCE transcript showing a score of 375 or better on the physiotherapy exam, sent directly from the NBCE.

Once your application is complete, Board staff will forward it to the Board for their consideration. If the Board approves your application, you must submit the \$100.00 issuance fee to have the certificate issued to you.

Acupuncture Certification Eligibility Requirements:

1. Application for licensure or current Arizona chiropractic license.
2. 100 hours of study in acupuncture at an accredited chiropractic college or postgraduate study with an instructor on the active or postgraduate staff of an accredited chiropractic college.
3. NBCE Acupuncture Examination score of 375 or better.

Acupuncture Certification Application Requirements:

1. A complete application for licensure with certification indicated or complete specialty certification application.
2. A check or money order for the application fee.
3. Official transcripts demonstrating successful completion of 100 hours of coursework in acupuncture sent directly to the Board from the college.
4. Official NBCE transcript showing a score of 375 or better on the acupuncture exam, sent directly from the NBCE.

Once your application is complete, Board staff will forward it to the Board for their consideration. If the Board approves your application, you must submit the \$100.00 issuance fee to have the certificate issued to you.

How do I request an application?

To request an application, complete and submit the following order form with a check or money order for the appropriate amount to:

Arizona State Board of Chiropractic Examiners
1951 West Camelback Road, Suite 330
Phoenix, Arizona 85015

PLEASE SEND ME:

☐ Application for Licensure by Endorsement (\$10.00 each, includes jurisprudence book)

PLEASE SEND IT TO:

Name: _____

Street Address: _____

City/State/Zip: _____

Phone Number: _____